

The meeting came to order at 6:32 PM in the basement meeting room at the Fremont Town Hall. Present were Selectmen Janvrin, Barham and Cordes and Building Inspector Bob Meade. The purpose of the meeting was to finalize basement floor plan for the Town Hall basement renovations, which is related to the HVAC replacement / improvements.

The group immediately left the meeting room and toured the furnace room (now that the furnace has been removed) discussed the possible location of encapsulated asbestos and the removal plan. The meeting then moved to the 1st floor meeting area for further discussion of the floor plan.

The discussion about the floor plan focused on:

- The size, location and final configuration the furnace room
- The size and door locations (two) of the storage room that adjoins the furnace room and meeting room areas
- Finalized door locations and door swings for the Building Inspector's and Planning offices and the file storage area
- The size, location and final configuration of the FCTV room and the adjoining storage area that will become part of the meeting room
- The size of the meeting room –minimum desired SF is at least 650 SF and occupancy for up to 49 persons
- The size and door location of the storage room that is off the hall and next to the electrical room.

At about 7:25 pm Jon Benson of the Fremont Recreation Commission walked by the meeting. A discussion ensued about recent vandalism to a ball field at Memorial Park. The discussion focused on options to make the park and the ball fields more secure. For now Benson is going to make a plan to make sure the gate is locked overnight. He will inform the Town Administrator and the FPD. He is also going to look into other security measures including different types of gates and video security options. Benson left the meeting about 7:40 pm.

The meeting continued with a discussion about reviewing the door lock / keying system for the entire Town Hall building with the intent of having the perimeter doors keyed alike, individual door / office keys and a master key. This will be looked into further into the project. There is also interest in burglar alarm protection for the office areas.

After reviewing a final summary of the floor plan changes (itemized above), Bob Meade indicated that he felt he could revise the printed plan by next week.

With no further discussion, Janvrin motioned to adjourn. It was seconded by Barham and approved 3-0.

Meeting adjourned at 7:47 pm.

Meeting minutes provided by Gene Cordes